



**PORTAGE COUNTY REGIONAL AIRPORT AUTHORITY
4039 NANWAY BOULEVARD * RAVENNA OH 44266**

SPECIAL BOARD MEETING MINUTES, June 28, 2019

CALL TO ORDER

The Portage County Regional Airport Authority Board met on Friday, June 28, 2019, to conduct a special meeting for the purpose of discussing update to the fuel farm Jet A tank damage. President Lucas called the meeting to order at 6:00 pm at the Portage Flight Center, 4039 Nanway Boulevard, Ravenna, Ohio.

ROLL CALL

Members Present: Bill Burton
John Festa
Bob Krister
Homer Lucas
Christopher Mars
Tim Paul

Members Absent: Christopher Gilmore
Melvin Steedly

SPECIAL BUSINESS

Fuel Farm Issue

The members continued the conversation on this matter.

Per the Shalersville Fire Chief, it will be necessary to drain and clean the existing damaged Jet A tank. It should then set for a few days and be tested to make sure no flammable liquid remains in the tank. The FBO offered to drain the tank.

Member Mars provided a quote for the demolition of the respective tank for \$8,500; the cost does not include pumping, cleaning, or inspection, or removal of tank. There was discussion if the tank could be stored on the grounds away from the fuel farm until demolition. Additional demolition quotes shall be secured.

The members dicussed various types of containment tankers and respective fuel capacities.

President Lucas commented that Board Counsel Christopher Meduri prepared and mailed via overnight mail a letter to the HilltruxTank Lines and Avfuel Corporation today requesting that discussions begin immediately in an effort to resolve this issue in a fair and equitable manner with all involved parties.

The FBO is seeking temporary fuel containment options and referenced a bladder tank that holds 10,000 gallons of fuel; the Board agreed to wait a few days to see if this may be a viable option.

ADJOURNMENT

MOTION: To adjourn the special meeting at 6:32 pm.

Moved: Mars; Seconded: Burton

The motion carried with a voice vote with 6 members present in favor.

Minutes Prepared by:

Minutes Approved by:



Karen A. Stacko, Secretary, Treasurer



Homer Lucas, President

c: County Commissioners